

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

Activities undertaken in the 2016 program year by the City of Vienna and the Parkersburg/Wood County HOME Consortium continue to meet the goals and objectives in the City's Five Year Strategic Plan (2016-2021). The City of Vienna does not directly oversee the HOME Funds but provides their funds to the Parkersburg/Wood County HOME Consortium which is administered by the City of Parkersburg for the entire Wood County. The City of Vienna continues to work on projects to improve the sustainability of homes occupied by low-income households in Vienna as well as work with projects that eliminate accessibility issues for those most in need. The Wood County HOME Consortium continues to provide affordable housing opportunities for citizens throughout Wood County.

During this year, the HOME Consortium:

- Assisted three (3) families obtain home ownership using the First-time Homebuyer program (Single-Family Homeownership Opportunity Program). \$71,140 was provided as direct financial assistance to homebuyers.
- Continued work with Habitat for Humanity of the Mid-Ohio Valley, a Community Housing Development Organization (CHDO), to build affordable housing units for low income families. During the 2016 program year, the Consortium provided HOME Funds to build one (1) new single-family homes. As a result, a Low-Income Household will move into safe and affordable housing.

During this year, the City of Vienna:

- Continued to administer the City's Energy Efficiency Window Replacement Program, to assist low income individuals with replacing their old, inefficient windows with new energy efficient windows. The City completed seven (7) Window Replacement Projects which resulted in an investment of \$31,535 into low and moderate income housing.
- Provided \$29,518 to assist the senior citizens of Vienna by assisting with the construction of an ADA accessible parking lot adjacent to the newly build Senior Citizens Center Addition. This will provide the seniors easy and close access to this facility regardless of the type of weather and/or time of day.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee’s program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Accessibility	Non-Housing Community Development	CDBG: \$	Other	Other	1	1	100.00%			
Quality of Life	Non-Housing Community Development	CDBG: \$	Other	Other	1	0	0.00%			
Sustainable Living Environments	Affordable Housing	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	16	7	43.75%	16	7	43.75%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	7
Black or African American	0
Asian	0
American Indian or American Native	0
Native Hawaiian or Other Pacific Islander	0
Total	7
Hispanic	0
Not Hispanic	7

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	CDBG	94,740	73,440
HOME	HOME		
HOPWA	HOPWA		
ESG	ESG		
Other	Other		

Table 3 - Resources Made Available

Narrative

During the current year, the City of Vienna received \$94,740 in CDBG funds and expended \$73,439.75 during the same time period. As previously mentioned, Vienna is part of the Wood County HOME Consortium which received \$267,153 in funds during the year. A total of \$336,411 of HOME funds were expended which included grant funds available from previous years. These funds are reported in the City of Parkersburg's reports. As the PR 26 indicates, 100% of the CDBG funds expended benefit low and moderate income individuals.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Census Block Group			

Table 4 – Identify the geographic distribution and location of investments

Narrative

The geographic priority would be LMI Census Tracts and Block Groups which would be 51% or more LMI residents. However, since the City of Vienna does not have a Census Tract/Block Group that exceeds the 51 percent low/moderate income households, the City uses the upper quartile rule to target programs to areas of highest concentration of LMI households. Based on Section 105 (c) (2) (A) (ii) of the Housing and Community Act of 1974, the two qualifying areas of the City are Tract 105.01, Block 1 and Tract 105.02, Block 2.

However, through its Window Program, the City of Vienna provides assistance to any household that meets the LMI guidelines.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	0	0
Number of Special-Needs households to be provided affordable housing units	0	0
Total	0	0

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	7
Number of households supported through Rehab of Existing Units	16	0
Number of households supported through Acquisition of Existing Units	0	0
Total	16	7

Table 6 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The City of Vienna does not have any goals/projects for providing affordable housing units for homeless, non-homeless, and or special-needs households as these types of programs are provided by the Wood County HOME Consortium which is reported on by the City of Parkersburg. However, with regards to the number of households which had rehab done to their homes, the City of Vienna

reached 44% of its goal. There was a considerable amount of interest in the Program with some households not qualifying for a variety of reasons. The City of Vienna also received comments from households about problems their houses had besides windows. For instance, some had leaky roofs, others furnaces that did not work, etc. As a result of these comments, the City has developed a minor home repair program which will begin in October 1, 2017. The Energy Efficient Window Program will remain but the Program will be expanded to serve other needs of the citizens of Vienna.

Discuss how these outcomes will impact future annual action plans.

The City will continue to work with its partners to administer and reach as many low and moderate income individuals as possible. Media coverage and outreach will expand with the unveiling of the Minor Home Repair Program which will spark interest and serve the needy. In addition, the City of Vienna will place information on its website about this Program and include an article in its quarterly newsletter that is distributed to all residents of the City. It is believed that these marketing items, along with the expansion of the Program to include more than energy efficient windows, will increase actual outcomes in subsequent program years.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	0	0
Low-income	3	0
Moderate-income	4	0
Total	7	0

Table 7 – Number of Households Served

Narrative Information

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The Mid-Ohio Valley Continuum of Care is comprised of several social service agencies including the Wood County Family Resource Network, DHHR, Consumer Credit Services, Salvation Army, Peer Support, Inc., Westbrook Health Services, Latrobe Street Mission, SW Community Action, government agencies, and various religious establishments. The COC meets monthly to assess the need and current state of the homeless and share information.

City representatives try to attend the Continuum of Care meetings, and the City remains apprised to developments through shared information. Bi-annually, the Continuum organizes homeless counts referred to as the Point-In-Time (PIT) count where the data is submitted to HUD for information disbursements and funding purposes. The MOVCO has included giving necessity bags to homeless individuals discovered during the count taking refuge in local shelters and make-shift shelters. The necessity bags include items such as soap, hand sanitizer, gloves, deodorant, nail clippers, tooth paste, bottled water and non-perishable food items.

These meetings help those attending to stay apprised to the current trends and issues affected the communities most vulnerable while non-profit and government agencies can provide valuable information on services and programs offered by their agencies to interested parties in attendance. Additionally, several homeless issue focus groups have been held over the past several months, bringing together almost 30 non-profit, for-profit and faith-based groups to discuss, coordinate and collaborate on current issues facing the homeless population. All in attendance have a vested interest in seeing homelessness issues addressed.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City of Vienna is a small CDBG recipient compared to the City of Parkersburg which is the main focus area in the Mid-Ohio Valley Region. As a result, the City of Parkersburg, who has received the greater amount of CDBG funds, is the area where most non-profit/government agencies are located, is the recipient of HOME funds, and oversees the Parkersburg/Wood County HOME Consortium, has had the ability to provide grant opportunities and funding to Westbrook Health Services and The Family Crisis Intervention Center. As a result, Westbrook has operated successful programs that have served hundreds of homeless and at-risk homeless individuals within not only the City of Parkersburg but also throughout all of Wood County including the City of Vienna. Westbrook has maintained transitional housing and permanent housing in Wood County for several years through HUD funding and has a long history of transitional living programs and services for the homeless.

In the upcoming program year, the City of Parkersburg has conditionally approved projects to address emergency shelter and traditional housing needs in the community. Funding for the Family Crisis Intervention Center will provide rental assistance to victims of domestic violence. Additionally, the Childrens Home Society will begin administering a Tenant Based Rental Assistance Program for at-risk youth. While these Programs are headquartered in Parkersburg and receive funding from the City of Parkersburg, they do benefit and are available to all residents of Wood County, including the City of Vienna, who are in need and may qualify.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

Westbrook's Permanent Supportive Housing program, which serves not only all of Wood County but the entire Mid-Ohio Valley Region, seeks to serve the most vulnerable among the local homeless and at risk of becoming homeless population. Westbrook utilizes a coordinated assessment tool, in collaboration with the West Virginia Balance of State CoC and other local agencies to identify who is most in need of assistance. This program admits the individuals and families with the most acute needs known in the area at the time when program openings become available. Due to the caliber of their issues, clients might not be eligible for other housing assistance, or would be very likely to lose their housing opportunities due to non-compliance.

Additionally, Vienna believes that many of the housing programs offered by the HOME Consortium provide opportunities to assist low-income individuals and families avoid homelessness. Many families that own their residence cannot afford large rehab projects like a furnace or roof, so often times they either go without, or vacate the property in search of warm or dry habitation. The Cities of Vienna and Parkersburg both have minor repair programs which can assist with these items and keep the homeowners in their home so they avoid becoming homeless.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Within the Mid-Ohio Valley Region is the Housing Coordination Committee (HCC) which is comprised of

representatives from Mid-Ohio Valley agencies providing services to the homeless, marginally housed and transiently housed in the region. Such agencies and providers include: The Family Crisis Intervention Center, MOV to Zero, Community Recovery Center (Courage to Change), Latrobe Street Mission, House to Home, the Salvation Army, WV Division of Rehabilitation Services, WV DHHR/APS, Westbrook Health Services, Parkersburg Housing Authority, Integrated Behavioral Health, FRNs from various counties, faith-based representatives, Children's Home Society and any other entity providing services to this client group who elect to participate. The HCC is a community-based committee tasked with creating/designing/planning/ and implementing a framework and plan for managing and delivering homeless assistance resources and services in the most effective and efficient manner in order to end homelessness in the Mid-Ohio Valley region. The City of Vienna is always willing to lend a hand and will participate however is necessary and appropriate.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The Parkersburg Housing Authority is independently managed. It is not connected to either the City of Vienna or the City of Parkersburg. However, the agency has a collaborative relationship with the Wood County HOME Consotium. While neither HOME nor CDBG funds were not used in 2016 to directly assist any public housing units, a small number of residents were assisted to purchase a home through the First Time Homebuyer (SHOP) Program.

The City and the Housing Authority collaborate on promoting awareness of each organization's affordable housing initiatives. City of Vienna staff meets on occasion with PHA staff members to discuss each other's new and revised programs and guidelines and ways the two agencies can work together. The Housing Authority has also recently formed a Housing Coordination Committee (HCC), which is located in the PHA offices. The HCC seeks to ensure that individuals and families within Wood County receives services needed to enable them to return to stable and permanent housing in a manner that is efficient and non-duplicative and considers the circumstances and needs of the clients.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The PHA purchases homes on a regular basis, performs necessary rehabilitations, and then resells the homes at an affordable price and payment plan. These homes are promoted to households that are living in the public housing community, but any family meeting income requirements can purchase the available homes. The PHA purchased and rehabilitated two homes during the most recently completed program year. These programs are intended to encourage public housing residents to become more involved in management and participation in homeownership opportunities.

Actions taken to provide assistance to troubled PHAs

The Parkersburg Housing Authority is not designated as a troubled agency.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

During this year, City officials continued to work with those desirous of rehabilitating a substandard structure into one that meets Code standards.

Affordable housing in Vienna is hindered on a local level by a lack of affordable lots to purchase for new construction of homes. The City is pretty well saturated with very few vacant lots available. Those lots that are available are often times located in the more affluent section of Vienna. The cost of the lot plus the cost of construction makes new affordable homes not a promising concept for the LMI households.

Based upon information provided by the City's Code Enforcement Department and Building Inspector Department, it does not appear as if the City's Land Use Policies have any adverse effect on housing being built within the City.

It has been the City's policy to make every effort to assist those who are rehabilitating substandard dwelling units. It is the City's policy to ensure that the housing stock within the City maintains an appropriate level of safety as well as affordability.

It should also be noted that Wood County does provide exemptions from real estate taxes for low/moderate income seniors, or homeowners with a documented disability.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The main obstacle to meeting the needs of the underserved is financial. Unfortunately, there is not enough funds to meet all their needs. Therefore, the City tries to establish relationships with many agencies who serve the needs of those who are not able to supply the basic need for themselves or their family. Although the City can only reach out to so many needs each year, the City tries to balance the needs with available funds. The City works to keep a pulse on the community to determine what the critical needs are and then takes these needs into consideration when financial resources become available. The City believes all services to meet the needs of the underserved are important and makes every effort to meet these needs when possible.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The Wood County HOME Consortium continued its existing efforts to reduce Lead Base Paint Hazard in the County. All window replacement projects are subject to all federal regulations. The City uses only licensed certified Lead Based Contractors to complete these projects and in addition an individual with

the Building Inspector Office is a certified Lead Base Paint Inspector and is trained in Lead Safety Work Practices. When available, the City encourages local contractors to attend these lead based paint certification trainings.

As part of the Energy Efficient Windows Program the City of Vienna provides each household with printed information alerting the households to the potential of the existence of lead-based paint and hazards it may pose – especially to children under six years of age. The City and the Consortium have implemented all requirements for notification, evaluation, and reduction of lead-based paint hazards as they relate to housing. This lead base paint notice will continue in the upcoming year with the implementation of the Minor Home Repair Program.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

A number of governmental and non-profit agencies operate programs which serve the Vienna residents even though the facility is not physically located in Vienna. Primary among these agencies is the Department of Health and Human Resources which offers a wide array of educational and training programs to assist welfare recipients in acquiring the training, education, and skills needed to obtain and hold jobs and to remove them from poverty.

The Community Action Agency, the Parkersburg Housing Authority, and the Wood County Board of Education operate Head Start Programs, adult education GED Programs, and other similar programs to assist their low income clientele. In addition to these programs that provide broad based assistance to poor families, there are anti-poverty efforts related to the housing stock. Habitat For Humanity, the Parkersburg Housing Authority, and Wood County HOME Consortium utilize federal and private funds to address the needs of the low income and the homeless. The coordination of these services as a combined effort is being used to combat poverty and have continued during this grant year.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The City of Vienna has worked with the HOME Consortium, the Continuum of Care, and the City of Parkersburg to address any gaps in structure and service delivery. The City of Vienna and Tiano-Knopp Associates, Inc. have the primary responsibility for working with these agencies and has done so throughout the year. Discussions are frequently held when there are questions or just to keep each other updated on various projects and activities. However, the City of Vienna is not the lead agency with regards to either the Consortium or the Continuum and serves more as an agency providing assistance that a lead agency which is done by the City of Parkersburg.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The City of Vienna is linked to a number of agencies that provide a variety of services to LMI individuals and households. Many of these agencies are involved with the Continuum of Care whose main focus is

addressing homelessness in the region. At the Continuum all agencies and members come together to assist individuals who are in need of basic or specialized services whether it be housing, health, employment, food, education, or other services.

In addition, a Summary of Community Resources Guide is developed on a semi-annual basis. This Resource Guide is provided to every member of the Continuum so the agencies have accurate and up-to-date information on the services that are provided. The Guide provides information for a seven county region which includes Wood County. These activities continued during this grant year, and the City of Vienna assisted as appropriate.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

The City of Vienna continued to build its activities aimed at furthering fair housing. An Analysis of Impediments to Fair Housing Choice was performed by the City of Parkersburg for the Wood County area which identified the following: There is a correspondence of areas with higher rates of low income households, substandard housing units and members of the protected classes, particularly minorities and female headed households, indicating that the lack of affordable housing has a disproportionate impact on members of the protected classes making their affordability problem a fair housing concern.

The City works closely with the Parkersburg Housing Authority and the City of Parkersburg to promote their housing programs and to continue to further Fair Housing Rights to the local (Wood County) residents. The City of Vienna promoted Fair Housing in the following manner during this past year:

1. The City posted in various public locations throughout the City a sign displaying prominently the HUD approved Equal Housing Opportunity logo.
2. The City declared April, 2017 as Fair Housing Month in the form of a resolution.
3. Information on Fair Housing was provided on the official City website.
4. Continued to use the Equal Housing Opportunity symbol in all general publications.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

Staff of the City of Vienna and Tiano-Knopp Associates, Inc. have the primary responsibility for monitoring the housing and community development projects and ensuring they are in compliance with program requirements and comprehensive planning requirements.

During 2011 the City of Vienna became the lead agency in the oversight and delivery of programs funded by the CDBG Program. Prior to that Vienna's CDBG Program was administered by the City of Parkersburg. However, in 2011 the City of Vienna contracted with a private consulting firm - Tiano-Knopp Associates, Inc. (TKA) - to assist with the delivery of services

The City of Vienna's staff is quite involved with the CDBG Program and these individuals include the Finance Director who oversees the financial aspects of the Program and the City Building Inspector and his Assistant who assist with the inspection and applications for housing projects and public service projects as well as lead base paint requirements. In addition, the Mayor, who took office in January 2013, is very interested in the CDBG Program, its projects, and the process which is followed. In 2015 the City hired an Economic Development Director who has also become involved with the CDBG Program.

TKA oversees the projects funded with CDBG funds and also works with City officials to ensure all federal regulations are being followed and monitors the project to ensure compliance. These individuals attend appropriate HUD trainings as they become available.

The City of Vienna is the lead agency for administering the CDBG Program and its activities and as a result, has the responsibility for the monitoring of programs, projects, and/or activities funded through the CDBG Program. With regards to HOME funds, the City of Vienna's funds are part of the Parkersburg/Wood County HOME Consortium which is administered by the City of Parkersburg.

Throughout this past year, the City of Vienna's staff and TKA monitored the various projects and programs funded with its CDBG funds. TKA also participated in the Pittsburgh HUD Training, via the web, and has also participated in other trainings offered by HUD via the web.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

To inform the general public about the CAPER, the City of Vienna has a legal notice published in the local newspaper once a week for a two week period. The notice explains the CAPER and provides a date as to when the CAPER will be available for review by the general public. The CAPER is available at the Vienna City Building as well as a copy is placed on the City's official website. The legal notice also announces the date of the public hearing on the CAPER where interested citizens can provide any comments they may have. The legal notice also provides information on the upcoming Vienna City Council meeting where at that date and time the City Council of the City of Vienna will discuss the document and, if acceptable, authorize the Mayor to sign the Resolution and submit the CAPER to the US Department of Housing and Urban Development. Any comments received are taken under advisement and if appropriate, revisions are made to the CAPER to reflect these comments.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

The City of Vienna has followed its One Year Action Plan with no changes needed. All CDBG funds expended met one of the three national objectives - in particular to benefit low - moderate income individuals. The City will continue to address the priority needs outlined in its Consolidated Plan and Action Plan for the upcoming grant year. The City will continue to actively market its home improvement programs and will continually seek ways to reach the public and inform them about these programs.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-45 - CDBG 91.520(c)

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Attachment
Legal Notice

<p>...ding is not ...nary, 2018, ...y of Parkers- ...and the Real</p>	<p>Respectfully, Jed Gary Meas Code Enforcement Director</p>	<p>809 29th Street, Vienna, West Virginia on November 20, 2017.</p>	<p>of the service Appeals Board heard in full a imony as you willing and mut</p>
<p>...re sanitation, ...re judgment in- ...08-20-17, plus ... judgment date &</p>	<p>Entered by the Clerk of said Court 11-5-17.</p>	<p>The City will accept comments on the CAPER until December 11, 2017. Written comments should be directed to City of Vienna CDBG Program, At- tention: Finance Director, 306 29th Street, Vienna, WV 26103 or by calling 304-295-5070. The CAPER as well as any appropriate com- ments will be sent to the US Department of Housing and Urban Development for their review.</p>	<p>Enforcement of Parkersburg, I received, sud and placed to be</p>
<p>...re sanitation, ...re judgment in- ...08-20-17, plus ... judgment date &</p>	<p>ORDER OF PUBLICATION IN THE MAGISTRATE COURT OF WOOD COUNTY, WEST VIRGINIA City of Parkersburg, Finance Dept. PO Box 1627 Parkersburg WV 26102 Plaintiff v. Civil Action No. 17-M54C-01702 Donald Jr. and Kar Rice 1009 Avery Street Parkersburg, WV 26101 Defendant</p>	<p>This location is handicap ac- cessible. Nov 13, 20 Wood County Society For Crippled Children and Adults, Inc. dba Wood County Society Notice of Annual Membership Meeting To: All Members of the Wood County Society as defined in its Articles of Incorporation of the Wood County Society For Crippled Children and Adults, Inc. The President of the Wood County Society hereby calls the annual membership meet- ing of the Wood County So- ciety, to be held on December 13, 2017, at 6:30 p.m., at the offices of Wood County So- ciety, located at 1411 Grand Cedar Avenue, Suite 8, Vi- enna, West Virginia.</p>	<p>If no hearing repaired or or- then said build- burg, and a Estimate for the co</p>
<p>...re sanitation, ...re judgment in- ...08-20-17, plus ... judgment date &</p>	<p>The object of the above entitled action is to obtain judgment in the amount of \$12,771 for fire/sanitation/ utilities and pre judgment in- terest through 08-20-17, plus interest from judgment date & court cost. And it appearing by an af- fidavit filed in this action that the plaintiff has used due dil- gence to ascertain the re- sidence or whereabouts of the defendants without effect, it is ordered that the defen- dants do serve upon Robin Waters, magistrate, whose ad- dress is 401 2nd Street, Suite 12, Parkersburg, WV 26101, an answer or other defense to the complaint filed in this ac- tion on or before 12-15-17, otherwise judgment by default will be taken against the ce- ndants at any time hereafter. A copy of said complaint can be obtained from the undersigned Clerk at her office. Entered by the Clerk of said Court 11-5-17.</p>	<p>Action shall be taken on the Board of Director's request to amend the Article of Incor- poration. The amendments shall be: (1) an amendment to change the corporate name; (2) an amendment to the pur- poses of Wood County So- ciety; and (3) an amendment to change the membership of Wood County Society. The Board of Directors approved the proposed amendments for consideration on October 11, 2017 for the membership's consideration. A copy of the Amendments to the Articles of Incorporation can be obtained at the Wood County Society office.</p>	<p>Respectfully, Jed Gary Meas Code Enforcement Director</p>
<p>...re sanitation, ...re judgment in- ...08-20-17, plus ... judgment date &</p>	<p>PUBLIC NOTICE The City of Vienna's Con- solidated Annual Performance and Evaluation Report (CAPER) for the program year 2016 - 17 for the Community Development Block Grant Pro- gram (CDBG) is available for public review. The CAPER outlines the expenditures of CDBG funds during the past program year (October 1, 2016 - September 30, 2017) and also outlines programs and accomplishments includ- ing individual project status. The CAPER can be reviewed at the Vienna City Building, City Finance Director's Office,</p>	<p>Nov 13, 20 Wood County Society For Crippled Children and Adults, Inc. dba Wood County Society Notice of Annual Membership Meeting To: All Members of the Wood County Society as defined in its Articles of Incorporation of the Wood County Society For Crippled Children and Adults, Inc. The President of the Wood County Society hereby calls the annual membership meet- ing of the Wood County So- ciety, to be held on December 13, 2017, at 6:30 p.m., at the offices of Wood County So- ciety, located at 1411 Grand Cedar Avenue, Suite 8, Vi- enna, West Virginia.</p>	<p>of the service Appeals Board heard in full a imony as you willing and mut</p>
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15 - Special

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PR 26



Office of Community Planning and Development
 U.S. Department of Housing and Urban Development
 Integrated Disbursement and Information System
 PR26 - CDBG Financial Summary Report
 Program Year 2016
 VIENNA, WV

DATE: 11-15-17
 TIME: 18:23
 PAGE: 1

PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	0.00
02 ENTITLEMENT GRANT	94,740.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	0.00
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	94,740.00

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	61,053.00
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	61,053.00
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	12,386.75
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	73,439.75
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	21,300.25

PART III: LOW/MOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	61,053.00
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	61,053.00
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	0.00
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	0.00
32 ENTITLEMENT GRANT	94,740.00
33 PRIOR YEAR PROGRAM INCOME	0.00
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	94,740.00
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	0.00%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	12,386.75
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	12,386.75
42 ENTITLEMENT GRANT	94,740.00
43 CURRENT YEAR PROGRAM INCOME	0.00
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	94,740.00
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	13.07%



LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17
 Report returned no data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18
 Report returned no data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2015	10	116	6036015	Parking Lot for Senior Citizens Center	03A	LMC	\$29,518.00
					03A	Matrix Code	\$29,518.00
2015	1	114	5975923	Brenda Hurst Windows	14F	LMH	\$5,013.00
2015	9	115	5978625	Replacemnt Windows Mace	14F	LMH	\$3,020.00
2015	11	118	6032960	Window Replacemnt Leisure	14F	LMH	\$4,369.00
2016	3	119	6048726	Energy Efficient Windows Baker	14F	LMH	\$4,900.00
2016	4	120	6068872	Energy Efficient Windows - Walk	14F	LMH	\$4,393.00
2016	5	121	6072239	Energy Efficient Windows	14F	LMH	\$4,840.00
2016	6	122	6079713	Energy Efficient Windows	14F	LMH	\$5,000.00
					14F	Matrix Code	\$31,535.00
Total							\$61,053.00

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27
 Report returned no data.

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2015	2	108	5969647	Program Administration	21A		\$1,000.00
2015	2	108	5978625	Program Administration	21A		\$1,000.00
2015	2	108	5985941	Program Administration	21A		\$37.70
2015	2	108	5989202	Program Administration	21A		\$1,000.00
2015	2	108	5999493	Program Administration	21A		\$253.42
2016	2	117	5999493	General Administration	21A		\$746.58
2016	2	117	6009509	General Administration	21A		\$1,000.00
2016	2	117	6017914	General Administration	21A		\$1,000.00
2016	2	117	6021420	General Administration	21A		\$81.63
2016	2	117	6028202	General Administration	21A		\$1,000.00
2016	2	117	6032960	General Administration	21A		\$20.00
2016	2	117	6036015	General Administration	21A		\$1,000.00
2016	2	117	6048726	General Administration	21A		\$1,000.00
2016	2	117	6057252	General Administration	21A		\$1,000.00
2016	2	117	6060800	General Administration	21A		\$247.42
2016	2	117	6068872	General Administration	21A		\$1,000.00
2016	2	117	6077749	General Administration	21A		\$1,000.00
					21A	Matrix Code	\$12,386.75
Total							\$12,386.75

CAPER Hearing Minutes

CITY OF VIENNA, WV
CAPER PUBLIC HEARING
December 11, 2017 – 4:00 pm
Vienna City Council Chambers

<u>NAME</u>	<u>ORGANIZATION</u>	<u>PHONE NUMBER</u>
1. Amy Roberts	City of Vienna	304-295-5070 ext. 341
2. Lawrence Wilson	Resident	304-295-4801
3. Toni Trano	CDBG	304-481-6409
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MINUTES

The City of Vienna held a public hearing on its CAPER for the grant period of October 1, 2016 – September 30, 2017. The hearing was held on December 11, 2017 at 4:00 pm at the Vienna City Council Chambers.

Those present included:

Toni Tiano, CDBG Consultant for the City of Vienna
Amy Roberts, City of Vienna Finance Director
Lawrence Wilson, Citizen

Toni opened up the public hearing and explained what the CAPER was. She went over the projects which were accomplished during the past grant year. These projects included 7 energy efficient window replacement projects, assistance with the Senior Citizens parking lot project, and administrative costs. She explained the funds remaining from the grant which were not expended were carried over to the current grant year and will continue to be used for energy efficient window projects.

There were no comments from anyone present regarding the CAPER, and no written comments were received. Mr. Wilson, however, did comment on the few number of people that showed up for the hearing.

With no additional comments and/or questions, the hearing was declared closed.

CAPER Resolution



RESOLUTION

BE IT RESOLVED by the City Council of the City of Vienna, that the attached Consolidated Annual Performance and Evaluation Report (CAPER) for the City's Community Development Block Grant Program for the period of October 1, 2016 – September 30, 2017, be approved as attached. This document is being adopted following the completion of the necessary public notices and public hearings.

Dated this 14th day of December 2017


RANDALL C. RAPP, MAYOR

ATTEST:


CATHY SMITH, RECORDER

12/15/17

12/15/17

Robert C. Brown

Robert C. Brown

Consolidated Annual Performance and Evaluation Report (CAPER)

City of Vienna, West Virginia

October 1, 2016 – September 30, 2017