

**REGULAR COUNCIL SESSION**  
**609 29<sup>th</sup> Street, Vienna, WV 26105**  
**May 12, 2022**  
**6:00 P.M.**

**INVOCATION AND PLEDGE OF ALLEGIANCE:**

The Invocation was given by Chad Emrick. The Pledge of Allegiance was led by Mayor Randy Rapp.

**CALL TO ORDER:**

The Vienna City Council met in Regular Session on May 12, 2022. Mayor Randy Rapp called the meeting to order at 6:02pm.

**ROLL CALL:**

Attendance was taken by Mayor Randy Rapp with the following Council members present: Kim Williams, Tom Azinger, Chuck Noffsinger, Recorder Melissa Elam, and Mayor Randy Rapp. Absent: Roger Bibbee, Jim Leach, and City Attorney Russell Skogstad.

**PUBLIC FORUM:**

**Gia Schaffer (1106 51<sup>st</sup> Street):** Shared street maintenance issues on 51<sup>st</sup> Street. Expressed appreciation for the city's help over the years. Street cleaner not coming through very often. The street has a lot of oak trees which have a lot of cleanup needs. The storm sewers are backing up. The street is also decaying and she requests street repair in the next few years.

**Henry Sasyn (1307 Greenmont Hills Dr.):** Promoted PHS fundraiser.

**REPORT OF THE MINUTES:**

The minutes of the Regular Council Session scheduled on 4/28/2022 have been printed, posted, and circulated. Approved as posted.

The minutes of the Special Council Session scheduled on 4/29/2022 have been printed, posted, and circulated. Approved as posted.

**REPORT OF THE TREASURER:**

The city is solvent and all bills are paid.

**UNFINISHED BUSINESS:**

**1. ORDINANCE – SECOND READING: Amending Vienna Municipal Code 127.01, COMPOSITION, Changing the Rank Structure of the Vienna Police Department**

**BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF VIENNA** that, Vienna Municipal Code 127.01, Composition, is hereby amended to such that law enforcement officer rank structure of the Vienna Police Department is composed as follows:

One Chief  
One Captain  
One Lieutenant  
Five Sergeants  
Thirteen Patrolmen.

The Number of Patrolmen may be increased or decreased hereinafter by Council by ordinance or resolution. The Chief of Police may hold the rank of Captain, Lieutenant, Sergeant, or Patrolman concurrently.

**Councilman Tom Azinger moved to approve the Ordinance on First Reading Amending Vienna Municipal Code 127.01, COMPOSITION, Changing the Rank Structure of the Vienna Police Department. Motion seconded by Councilwoman Kim Williams.**

No discussion.

**Roll call vote taken by Mayor Randy Rapp. Councilwoman Kim Williams, Councilman Tom Azinger, Councilman Chuck Noffsinger, Recorder Melissa Elam, and Mayor Randy Rapp voting "yes". Vote: 5-0.**

**NEW BUSINESS:**

**1. UPDATE: Jackson Pool**

Recorder Elam reported that the RFQ (Request for Qualifications) will go in the newspaper next week. She is also working on a mailer and send home paper for Jackson Middle School about the pool and summer activities such as The Hangout.

Clarification between Mayor Rapp and Recorder Elam about the selection process of a pool design firm included:

- Notification in the newspaper for interested engineering firms.
- Firms are interviewed using a matrix that is used for each. The top score is selected.
- Next step is discussing details and the cost.
- If the first firm selected is more expensive than we want, we continue on to the second firm according to the matrix.

Recorder Elam requests a special meeting for Tuesday, June 7 to interview and select the firm for the pool project.

## **2. DISCUSSION: Payment Options for Pool Project**

Recorder Elam explained this discussion is not setting anything in stone and we are not talking about exact numbers. She would like Council to fully understand what our options are so we can have the fastest way forward to a finished product. A Lease Revenue Bond has been suggested. We need to know what the details are and if the pool qualifies for it. Capital Reserves... is there a percentage we are comfortable with using? Financing can be a good option. Fundraising is a good option to get the community, individuals, and foundations engaged and excited. She wants us to do the work now so when Council is ready to talk about real numbers, we aren't flat footed.

Discussion revealed different understandings of how lease revenue bonds work. Recorder Elam asked for codes, ordinances, other documentation to be gathered before next council. Councilman Azinger will contact Dan Marshall who is an expert to get clarification also.

Mayor Rapp said information needs to go to Mr. Leach first then to Budget and Finance then to Council. Recorder Elam would like to call a special Budget and Finance Meeting so the process doesn't have to wait until the June Budget and Finance Meeting.

Councilman Noffsinger suggested looking at the folders he reviewed on the renovation in '96 and '97.

Mayor Rapp called Attorney Skogstad for clarification. Fundraising cannot be done by the city. However, Councilman Noffsinger said an entity such as VRIA could do it.

### **COUNCIL COMMENTS:**

Councilman Noffsinger spoke about soccer fields. Stated Mike Elam was willing to move a mountain in order to have soccer fields and he is asking Council to make it a priority. There are 450 participants this season and their facilities are inadequate.

Councilwoman Williams asked for an update on the dirt being removed from the Jackson Park hill. Mayor Rapp said it is being taken to Spencer's Landing to fill in the hole where the trees were removed. Further discussion about the kayak launch revealed questions about whether it will be located where it was originally being discussed in the NW corner. That location is in the FLAP grant. Further evaluation is going on to see if we need to submit a change to the FLAP grant. Mayor Rapp stated he is having meetings with various groups to get ideas and input (men, women, seniors, and Jackson students). We also have input from the flyers that residents completed.

Recorder Elam announced a Special Council Meeting for Friday, May 20 at 10:30 at Jackson Middle School to hear the Spencer's Landing presentation from the students.

Recorder Elam thanked Mayor Rapp and Craig Metz for their quick response to the Valley View Circle cul de sac repair.

Recorder Elam congratulated newly elected Councilman Chris Mancuso.

Mayor Rapp congratulated Chris Mancuso also. Stated canvas should be done by next Wednesday and then he can be sworn in. Recognized Bob Fehrenbacher and Rod Smith for being candidates and running good campaigns.

**ANNOUNCEMENTS:**

May 11-17 is National Police Week.

**Meeting adjourned at 6:49pm.**

\_\_\_\_\_  
Melissa Elam, Recorder

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Randall C. Rapp, Mayor

APPROVED: \_\_\_\_\_  
                  Initials                    Date