

**SPECIAL COUNCIL SESSION**  
**609 29<sup>th</sup> Street, Vienna, WV 26105**  
**May 6, 2021**  
**6:00 P.M.**

**INVOCATION AND PLEDGE OF ALLEGIANCE:**

The invocation was given by John Dawson. The Pledge of Allegiance was led by Councilman Roger Bibbee.

**CALL TO ORDER:**

The Vienna City Council met in Special Session on May 6, 2021. Mayor Randy Rapp called the meeting to order at 8:01 p.m.

**PUBLIC FORUM:**

Brenda Powell (1409 31<sup>st</sup> Street): She would like to see a board formed possibly through WV Economic Development to get input on what to do with the home consortium money and know how to get it to the people who need it.

Judith Peascoe (5607 Greenmont Place): In regard to the CDBG Grants, she finds many areas are vague and inadequate. This year's plan seems to direct large portions to large developers. Feels the program should benefit permanent citizens not transients. Objects to a program that uses taxpayer funds to give commercial developers or political figures long term profits with only short term assistance to low income people.

**ROLL CALL:**

Attendance was taken by Recorder Melissa Elam with the following Council members present: Councilwoman Kim Williams, Councilman Tom Azinger, Councilman Jim Leach, Councilman Roger Bibbee, Councilman Mike Elam (via phone), Recorder Melissa Elam, City Attorney Russell Skogstad, and Mayor Randy Rapp. Absent: None.

**REPORT OF THE MINUTES:**

The minutes of the Special Council Session scheduled on 4/20/2021 were printed, posted, and circulated. With no corrections, the minutes were approved as posted.

The minutes of the Regular Council Session scheduled on 4/22/2021 were printed, posted, and circulated. With no corrections, the minutes were approved as posted.

**UNFINISHED BUSINESS:**

1. None.

**NEW BUSINESS:**

**1. DISCUSSION: HOME CONSORTIUM**

City of Parkersburg Development Director Ryan Barber presented. We are in year two of a five year plan. The Parkersburg-Wood County HOME Consortium Program plan is Actual FY 2020-2021 Program Income of \$240,000 plus FY 2021-2022 HOME Allocation from HUD of \$343,383.00 totaling \$583,383.00.

Projects that are not eligible: new construction, luxury, single family housing, and applicants who have received home assistance within the past 10 years. The program is designed for rental rehab.

Forty percent of Parkersburg's housing stock is rental and there is a need to address the assistance available to those who rent.

More information and applications can be found at [parkersburgcity.com/housing](http://parkersburgcity.com/housing).

Materials, brochures, etc. will be given to the city of Vienna to have on hand for residents who are interested and need more information.

**2. RESOLUTION: A RESOLUTION OF THE CITY OF VIENNA AUTHORIZING PARTICIPATION IN THE PARKERSBURG/WOOD COUNTY HOME CONSORTIUM FOR THE PERIOD OF JULY 1, 2021 TO JUNE 30, 2022**

**Whereas**, TITLE II of the National Affordable Housing Action of 1990 provides for the creation of the HOME Investment Partnership Program, hereinafter referred to as "HOME" and

**Whereas**, the HOME regulations promulgated by the U.S. Department of Housing and Urban Development (HUD) under 24 CFR Part 92 authorizes units of general local government to enter into Housing Consortium Cooperation Agreements; and

**Whereas**, there is still a need throughout Wood County, West Virginia to provide affordable housing for low- and moderate- income residents; and

**WHEREAS**, the City of Parkersburg’s Development Department has prepared a FY 2021 Annual Action Plan, which proposes how the entitlement grant funds will be expended to address the housing needs identified in the Five-Year Consolidated Plan; and

**WHEREAS**, a draft of the FY 2021 Annual Action Plan, was on public display from April 9, 2021 through May 11, 2021 and a series of public meetings and hearings were held on said plans and comments of citizens were taken into consideration in the preparation of the final documents.

**Whereas**, the Wood County Commission, the City of Parkersburg, the City of Vienna, and City of Williamstown, West Virginia have formed a Consortium which has been designated as a Participating Jurisdiction under the HOME Program, thereby entitling the Consortium to an annual funding; and

**Whereas**, the U.S. Department of Housing and Urban Development has awarded the Parkersburg/Wood County HOME Consortium a HOME grant in the amount of \$343,383.00 for Fiscal Year 2021; and

**Whereas**, the City of Parkersburg recognizes the need to obtain funding for affordable housing and has identified the HOME Program as a source of funds to meet this need.

**Now, Therefore, Be It Resolved by the City of Vienna that:**

1. The City of Vienna will continue to cooperate with the City of Parkersburg in a Consortium for participation in the HOME Program.
2. A copy of this resolution is to be submitted in the request to HUD to approve funding of the Parkersburg/Wood County HOME Consortium for the above fiscal year 2021 HOME Investment Partnership Program.

Councilman Tom Azinger moved to approve a Resolution of the City of Vienna authorizing participation in the Parkersburg/Wood County Home Consortium for the period of July 1, 2021 to June 30, 2022. Motion seconded by Recorder Melissa Elam.

No discussion.

**Poll taken by Recorder Melissa Elam. Councilman Mike Elam, Councilman Tom Azinger, Councilwoman Kim Williams, Councilman Jim Leach, Councilman Roger Bibbee, Recorder Melissa Elam, and Mayor Randy Rapp voting “yes”. Vote: 7-0.**

**3. RESOLUTION: A RESOLUTION BY THE CITY OF VIENNA TO APPROVE THE FY 2021-2022 ANNUAL ACTION PLAN AND APPROVING THE FILING OF THE PLAN WITH THE US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD)**

Toni Tiano presented. The city is applying for \$106,018.00 for the 2021-2022 Community Development Block Grant.

We have a \$10,000 cap so the city does the inspection, writes up the report, selection department tries to get three bids, and a contractor is hired.

A homeowner who applies does not have to bring other things in their home up to code that are not part of the project.

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF VIENNA, that the following projects be included in the 2021-2022 Community Development Block Grant Application.**

|   |              |
|---|--------------|
| 1. Housing  |              |
| Energy Efficient Windows and Doors Replacement Program              | \$20,000.00  |
| Minor Home Improvement Program — Roof, Gutters/Downspouts, and HVAC | \$71,018.00  |
| 2. Planning and Administration                                      | \$15,000.00  |
|   |              |
| Total   | \$106,018.00 |

**Upon the adoption of this Resolution, the City of Council of the City of Vienna hereby adopts the attached Annual Action Plan for its Community Development Block Grant Program for the 2021-2022 Program Year and hereby authorizes the submission to the US Department of Housing and Urban Development—Pittsburgh Office.**

Councilwoman Kim Williams moved to approve a Resolution of the City of Vienna to approve the FY 2021-2022 annual action plan and approving the filing of the plan with the US Department of Housing and Urban Development (HUD). Motion seconded by Councilman Roger Bibbee.

**Poll taken by Recorder Melissa Elam. Councilman Mike Elam, Councilman Tom Azinger, Councilwoman Kim Williams, Councilman Jim Leach, Councilman Roger Bibbee, Recorder Melissa Elam, and Mayor Randy Rapp voting “yes”. Vote: 7-0.**

**Council Comments:**

None.

**Announcements:**

Shredding Day is this Saturday, May 8 in the Jackson Pool parking lot from 11am-3pm.

Budget and Finance Meeting will be Tuesday, May 11 at 8:30am.

Next Regular Council Meeting will be Thursday, May 13 at 6:00pm.

Meeting adjourned at 7:04 p.m.

\_\_\_\_\_  
Melissa Elam, Recorder

\_\_\_\_\_  
Randall C. Rapp, Mayor

APPROVED: \_\_\_\_\_  
                  Initials                    Date