

REGULAR COUNCIL SESSION
609 29th Street, Vienna, WV 26105
January 28, 2021
7:00 P.M.

INVOCATION AND PLEDGE OF ALLEGIANCE:

The invocation was given by Bryson Morlan. The Pledge of Allegiance was led by Councilman Tom Azinger.

PUBLIC FORUM:

No sign ups.

CALL TO ORDER:

The Vienna City Council met in Regular Session on January 28, 2021. Mayor Randy Rapp called the meeting to order at 7:02 p.m.

ROLL CALL:

Roll call was taken by Mayor Rapp with the following Council members present: Council members Kim Williams, Tom Azinger, Jim Leach, Roger Bibbee, Mike Elam, City Attorney Russell Skogstad, Recorder Melissa Elam, and Mayor Randy Rapp.

REPORT OF THE MINUTES:

The minutes of the Regular Council Session scheduled on 1/14/2021 have been printed, posted, and circulated. With no corrections, the minutes were approved as posted.

REPORT OF THE TREASURER:

Not included in this meeting. It will be on the next agenda.

UNFINISHED BUSINESS:

1. FIRE DEPARTMENT CAPITAL EXPENDITURE: Approval to order a Ford F-250 4x4 in the amount of \$32,429.00 utilizing the WV State Bid process

Be it resolved by the Common Council of the City of Vienna, that it hereby approves the purchase of a Ford F-250 4x4 pickup truck, at a unit cost of \$32,429.00 for the Vienna Volunteer Fire Department, to be purchased utilizing the WV State Bid process, and to be titled in the name of the City of Vienna.

Councilman Mike Elam moved to approve the Resolution. Motion seconded by Councilman Roger Bibbee.

There was no additional discussion.

Roll call vote taken by Recorder Elam. Councilman Mike Elam, Councilman Roger Bibbee, Councilman Jim Leach, Councilman Tom Azinger, Councilwoman Kim Williams, Recorder Melissa Elam, and Mayor Randy Rapp voting "yes". Vote: 7-0.

NEW BUSINESS:

1. DISCUSSION – Police hiring procedures and compensation of Vienna Police Department.

Chief Mike Pifer addressed Council because he believes the pay rate for our starting police officers is going to affect us now and in the future. We are currently the lowest starting hourly wage in Wood and Washington Counties. He requests starting salary be raised from \$18/hr to \$20/hr. We do not want to be a training ground where officers start but don't stay. He believes it will help with retention. Chief Mike Pifer, introduced the Civil Service Commission (Kathy Stoltz, Rocky McHale, and Nick Bibbee). Ms. Stoltz explained the process they use to hire new officers.

2. UPDATE – Craig Richards (Burgess & Niple): Regarding Task Orders for the Stormwater Master Plan, Dredging Pond Run and Greenmont Dry Dams, water reports, and additional updates.

Mr. Richards reviewed the latest updates, projects, and improvements. He then presented a new 5 year plan through 2025. Step 1: Identify problem areas. Records research, public outreach. Initial evaluations. Step 2: Initial prioritization and selections. Establish initial ranking criteria. Rank problem areas. Step 3: Final prioritization. Detail evaluations. Cost estimates. Establish final ranking criteria. Final ranking of areas. Step 4: Prepare the report. There will be a wastewater system study. Conditions of the sewers are unknown. There are very high flows during wet weather. Can we reduce payments to PUB? Basement flooding and sewer overflows are common problems. The study will identify solutions and provide cost estimates. It fulfills the requirement for funding. Some work has already completed. 2017: flow

monitoring. 2018: smoke testing. 2020 sewer cleaning and televising. Still needs completed: review videos, evaluate flow monition data, recommend improvements, prepare cost estimates. Another project is the dredging of pond run. Sediment has accumulated. Clearing and grubbing are needed. Flood prevention is affected. It is required by agreement. Dredging also needs to occur for the Greenmont detention ponds. Sediment has accumulated. Flood prevention. Resolve maintenance problems. Preliminary design under way. Acquired old plans from the USDA. Perform surveying. Prepare preliminary plans. Quantify sediment. Provide a cost estimate. Water system studies will makeg sure our system is protected in the case of attack. It is a vulnerability assessment. Looking at wells, treatment system, computer systems, and maintenance. Burgess and Niple will provide a technical memorandum and a 10-year capital improvements plan.

3. DISCUSSION – Parks and Rec: Mud Run and Master Plan

Mud run discussion later. Steve Black presented a summary of youth rec sports and parks. Wants to do a thorough survey to determine a master plan for our parks and recreation programs and services. The pool is in need of major repairs and a vision of how we need to improve it. Steve presented a list of future projects that may be a part of the master plan. We have an opportunity to make Vienna a destination place for families and people who value recreation.

4. ORDINANCE: 1st READING – Setting forth and adopting rules governing the public comment portion of Vienna City Council Meetings and/or ORDINANCE: 1ST READING – Requiring public comments and exhibits made during the public comment section of City Council meetings to be recorded with the minutes and/or RESOLUTION – to include the verbatim, or an accurate summary, of the public comments with or in the minutes of Vienna City Council Meetings.

Two ordinances and one resolution were submitted for consideration. All deal with the same topic but approach it from different angles.

Councilman Jim Leach moved to approve the Ordinance – Setting forth and adopting rules governing the public comment portion of Vienna City Council Meetings. Motion seconded by Recorder Melissa Elam.

Council discussed the content of each to determine which best suited the intent. Mayor Rapp suggests making public comments an agenda item.

Councilman Jim Leach moved to strike paragraph xiii sub-paragraphs 1-6 and amend the final sentence of paragraph xiii to read the recording of public comments is to be performed by the City Recorder to include, either verbatim or an accurate summation, of the statements and/or comments of all public comment speakers in the official minutes. Motion seconded by Councilman Mike Elam.

Roll call vote taken by Recorder Melissa Elam. Councilman Mike Elam, Councilman Jim Leach, Councilman Tom Azinger, Councilwoman Kim Williams, Recorder Melissa Elam, and Mayor Randy Rapp voting “yes”. Councilman Roger Bibbee voting “no”. Vote: 6-1 on the amendment of the ordinance as presented.

Mayor Randy Rapp called for the question on approving the Ordinance as amended on 1st Reading. Roll call vote taken by Recorder Melissa Elam. Councilman Mike Elam, Councilman Jim Leach, Councilman Tom Azinger, Councilwoman Kim Williams, Recorder Melissa Elam, and Mayor Randy Rapp voting “yes”. Councilman Roger Bibbee voting “no”. Vote: 6-1 on the amendment of the ordinance as presented.

5. DISCUSSION – Utility Board

Moved to agenda for next Council.

6. RESOLUTION – Top ten best practices for newly elected officials

Submitted by Councilman Jim Leach:

With a rocky start to our term in office, I spent much of today reflecting on the past four-year term, and contemplating the next four years, albeit with some trepidation. In a genuine effort to adopt a better course **now**, I am offering the following as a gesture of good faith and a commitment to “do better” in the coming term. I hope we can all join in to build a robust and collaborative plan whereby we all work

